

# Mutual Non-Disclosure Agreement

Kaizen Institute, Ltd.

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Date: \_\_\_\_\_

Kaizen Institute, Ltd. (KIAG)

Registered Address: Bahnhofplatz, 6300 Zug, Switzerland

and

\_\_\_\_\_  
Registered Address: \_\_\_\_\_

intend to commence in making certain disclosures to each other relating to business and other confidential information surrounding existing and potential business agreements that both companies wish to remain highly confidential and private between them.

It is understood and agreed between the two parties that in consideration of such mutual disclosure each:

- (i) Shall retain this information in confidence and not make it public or disclose it to any third party without first obtaining written consent of the other.
- (ii) Shall not use this information for any purpose other than in furtherance of dealings between the two parties.

Parties shall be relieved of any obligation of confidentiality in the event that the disclosed information was known, as evidenced by written records, prior to the receipt of the disclosure.

Parties agree to disclose the information provided by either only to responsible personnel within their employ or operational control, with the need to know, as the basis sharing such information.

Parties agree to return and to delete electronic representation of such information from computers, promptly upon request, and any and all materials furnished to either party in connection with these disclosures.

Agreed, on the date first written above.

\_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Authorized Signer, \_\_\_\_\_

\_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Authorized Signer, \_\_\_\_\_

\_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Authorized Signer, KIAG

\_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Authorized Signer, KIAG